

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 20, 2016**

The South Middleton Board of School Directors met on June 20, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:02 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Michael Berk
Mrs. Stacey Knavel
Mrs. Elizabeth Meikrantz - **Absent**
Mr. Thomas Merlie

Mr. Christopher Morgan
Mr. Randy Varner
Mr. Robert Winters
Mr. Scott Witwer - 7:15 p.m.

Administrative Staff

Dr. Alan Moyer, Superintendent
David Bitner, Asst. Prin. – YBMS
Connie Connolly, Dir. Spec. Ed.
Patrick Dieter, Athletic Dir. - **Absent**
Joel Hain, Prin. – BSHS
Trisha Reed, Principal – IFEC
Nicole Weber, Asst. Bus. Mgr.
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.
David Boley, Principal – Rice
Mark Correll, Asst. Prin. – BSHS - **Absent**
Andrew Glantz, Dir. Buildings/Grounds
Chris Monasmith, Network Admin.
Kim Spisak, Asst. Prin. – Rice - **Absent**
Dr. Jesse White, Prin. – YBMS

Student Representatives

Max D. Leo - **Absent**
William T. Webber - **Absent**

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Tim McHugh

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes of the following meeting:

-Planning/Regular Board Meeting – 6/6/16

The motion passed as follows:

**Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent**

6 – Yes, 0 – No, 2 – Absent, 1 - Abstention

FINANCIAL REPORT

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the following financial items:

That the Board approves payment of General Fund bills represented by checks #53901 to #53980 in the amount of \$733,328.86; and direct deposit represented by PYRL0603 in the amount of \$767,323.57 represented in attached summary.

That the Board approves payment of Cafeteria Fund bills represented by checks #6956 to #6962 in the amount of \$28,856.79 represented in the attached summary.

That the Board approves payment of Activity Fund bills represented by check #15339 to #15362 in the amount of \$35,405.35 represented in the attached summary.

That the Board approves payment of Athletic Fund bills represented by checks #19679 to #19685 in the amount of \$20,659.73 represented in the attached summary.

That the Board approves payment of procurement card transactions for May 2016 in the amount of \$56,358.51 represented in the attached summary.

That the Board approves the May 2016 Treasurer’s Report.

The motion passed as follows:

**Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent**

6 – Yes, 0 – No, 2 – Absent, 1 - Abstention

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES – None

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS

Policy Committee – Mr. Merlie

Mr. Merlie reported that the committee met earlier this evening. The following policies were reviewed and will be submitted for a first reading in August 2016.

Policy #823 – Naloxone

Polices - 900 Series

- Policy #909 - Municipal Government Relations
- Policy #910 - Community Engagement
- Policy #911 - News Media Relations
- Policy #912 - Relations with other Educational Institutions
- Policy #912.1 - Harrisburg Area Community College
- Policy #913 - Non-School Organizations/Groups/Individuals
- Policy #914 - Relations with Intermediate Units
- Policy #917 - Parent/Family Involvement
- Policy #919 - District/School Report Cards

For the Record: Mr. Witwer arrived at this point in the meeting.

Technology Committee – Mr. Bear – No Report

NEW BUSINESS

Mr. Winters made a motion, seconded by Mr. Varner, that the Board approves the agenda of June 20, 2016, with all corrections as indicated. **The motion passed unanimously.**

Adoption of the Final Budget for the 2016-2017 School Year

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the following motion:

NOW BE IT RESOLVED THAT the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2016, as more fully set forth in PDE Form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of \$33,854,295 for the school fiscal year July 1, 2016, through June 30, 2017, and more particularly and fully detailed in the annual budget as foresaid; and Further, that said Board of School Directors does hereby levy a real estate tax of 9.5526 Mills of the assessed valuation (\$.95526 per \$100 of assessed value) on

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all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and

Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Local Services Tax - \$5.00.

That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2016-2017 Fiscal Year in accordance with Act 1 of Special Session of 2006.

On a roll call vote, the motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - No
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

6 – Yes, 2 – No, 1 – Absent, 0 - Abstention

Capital Reserve Transfer – 2016-2017

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the Capital Reserve transfer in the amount of \$35,000 for the 2016-2017 school year. **The motion passed unanimously.**

Solicitor for the 2016-2017 School Year

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board appoints Stock and Leader, LLP, with Mr. Gareth Pohawka, as principal counselor, to serve as South Middleton School District's Solicitor for the 2016-2017 school year. The proposed fees for the 2016-2017 school year are \$185 for partners, \$165 for senior associates, and the rate for associates will be \$160, unless otherwise agreed for special projects such as negotiations or litigation. Bond issues, tax exempt lease financing, and similar financing matters would continue to be billed on a transactional basis. **The motion passed unanimously.**

Policy #714 – First Reading

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the First Reading of Policy #714 – Naming Rights/Sponsorships.

The motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - No
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

7 – Yes, 1 – No, 1 – Absent, 0 - Abstention

Textbook Adoption for the 2016-2017 School Year

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves the adoption of the following textbooks for the 2016-2017 school year:

AP American History (2015)

Student Suite 30 @ \$142.02 for a 6 year subscription Total: \$4,260

The Glorious Cause (2007)

Student Copies 30 @ \$16.96 Total: \$508.80

A People's History of the United States (2010)

Student Copies 30 @ \$13.30 Total: \$399

Vocabulary Workshop - H.S. Series - Online Interactive Editions (2016)

School Site License: Total: \$5,813.03

Grand Total: \$10,980.83

The motion passed unanimously.

Diakon Youth Services Contract

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the contract between Diakon Youth Services and South Middleton School District for the 2016-2017 school year to provide special education services known as the Center Point Day Treatment Center. Cost: \$129/day with transportation and \$107/day without transportation. **The motion passed unanimously.**

River Rock Academy Contract

Mr. Varner made a motion, seconded by Mr. Merlie to amend the River Rock Academy from seven (7) student slots to six (6) slots for the 2016-2017 school year. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Bear that the Board approves the agreement between South Middleton School District and River Rock Academy for the 2016-2017 school year. SMSD agrees to reserve six (6) student slots at an average per diem rate of \$188.45, with addition slots over six (6) at a rate of \$139.05. **The motion passed unanimously.**

Education Finance Services Contract

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the contract between Apple Financing, Educational Services, and the South Middleton School District and further authorizes the Administration to execute the contract. **The motion passed unanimously.**

People Admin – TalentEd. Recruit and Hire – Application Tracking System

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves the agreement between People Admin (Talent Ed. Recruit and Hire – Application Tracking System) to provide software services for an application tracking system, and further authorizes the Administration to execute the contract. **The motion passed as follows:**

**Mr. Steven Bear - Yes
Mr. Michael Berk -Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes**

Mrs. Stacey Knavel - No
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes

Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

7 – Yes, 1 – No, 1 – Absent, 0 - Abstention

Source4Teachers Contract

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the addendum to the Source4Teachers contract. **The motion passed unanimously.**

AIA – Standard Form of Architect’s Services – Crabtree Rohrbaugh & Associates

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the AIA contract between Crabtree Rohrbaugh & Associates, as per the attached and modified, and further authorizes the Administration to execute the contract. The motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Absent
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Abstain

7 – Yes, 0 – No, 1 – Absent, 1 - Abstention

PlanCon H – Iron Forge Renovation Project

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the PlanCon H documents for the General Obligation Bonds, Series A of 2016 for the Iron Forge Renovation Project, and further authorizes the Administration to forward the documents to the PA Department of Education. **The motion passed unanimously.**

Unique Source Contract

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the contract between Unique Source and the South Middleton School District to provide contracted cleaning services for the District as per the attached, and further authorizes the Administration to execute the contract for the 2016-2017 school year. Cost: \$35,500. **The motion passed unanimously.**

G-Force Investigations Contract

Mr. Merlie made a motion, seconded by Mr. Witwer, that the Board approves the contract between G-Force Investigations and the South Middleton School District to provide security services for the Boiling Spring High School for select extra-curricular and athletic events for the 2016-2017 school year.

Mr. Merlie made a motion, seconded by Mr. Varner, to amend the G-Force Investigations motion to include that the District will receive a credit of \$362.45 for the 2016-2017 school year. **The motion, as amended, passed unanimously.**

Asset Disposal

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Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the list of assets for disposal pursuant to Policy #711. **The motion passed unanimously.**

Technology Education (Industrial Arts) supplies – 2016-2017

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board awards the technology education (industrial arts) supplies bid for the 2016-2017 school year. **The motion passed unanimously.**

District Physician for Athletics

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board appoints Dr. Jeffrey Harris as the District physician for athletics for the 2016-2017 school year. **The motion passed unanimously.**

District Dentist – 2016-2017

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board appoints Dr. Thomas S. Filip as the District Dentist for the 2016-2017 school year. **The motion passed unanimously.**

Personnel

Mr. Merlie made a motion, seconded by Mr. Winters that the following personnel items be approved in a block motion:

Professional

Employment

Athletics

The Board employed the extra duty, athletic personnel for the 2016-2017 school year:

Terry Beam - Assist. Jr. High Football Coach - \$1,995 (13.66 units x \$146)
Fred Menke - Assist. Jr. High Football Coach - \$1,995 (13.66 units x \$146)

Co-Curriculars

The Board employed the extra duty, co-curricular personnel for the 2016-2017 school year.

Department Chairs/Team Leader

The Board employed the extra duty, department chair/team leader personnel for the 2016-2017 school year.

Detention Monitors

The Board employed the following extra duty, detention monitor personnel for the 2016-2017 school year at \$21.96/hr.

Yellow Breeches Middle School

Kris Kline
Brandon Deitch
Steve Karloski
Allyson Chiavacci

Boiling Springs High School

Kristy Elder
Maggie Shenk
Mike Freese
Katie Suwala
Amanda Long
Dave Shields
Tom Geiger

ESY

The Board employed the following extended school year (ESY) personnel for the summer 2016 session:

- Kara Dayhoff - General Education Teacher @ \$35.00/hr.
- Debra Mowe - Paraprofessional - will be paid at her hourly rate.

Professional Employment

The Board employed the following professional personnel:

Name: Connor P. Ronan
Position: Full-Time Technology Education Teacher - BSHS (Replacing John Lockhart)
Salary: \$45,161 - Bachelor's, Step 1
Starting Date: Beginning of the 2016-2017 school year

Name: Erin M. Rech, 709 W. Pine St, Mt. Holly Springs, PA
Position: Full-Time Guidance Counselor - Rice (Replacing Carol Posavec)
Salary: \$51,683, Master's +15, Step 9
Starting Date: Beginning of the 2016-2017 school year

Long-Term Substitute

The Board employed the following long-term professional personnel

Name: Amanda M. Sheaffer
Position: Long-Term Fourth Grade Teacher - IFEC - (Replacing Christa Souder) - For the 2016-2017 School Year
Starting Date: August 29, 2016
Salary - Bachelor's, Step 1 - \$45,161

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Employment - Extra Duty for 2015-2016 (Note: These contracts were overlooked for approval.)

The Board employed the following extra duty personnel:

Name: Alex Weigle and Kristen Shanabrook - YBMS Yearbook Advisors - \$365/person (split the position)

Name: Zack Stroh - Spring Weight Training Coach - \$876

Resignations

The Board accepted the resignations of the following personnel:

-Elizabeth Alves, Special Education Teacher - IFEC - Effective June 10, 2016

-Alyssa Kiser, English Teacher - YBMS - Effective June 15, 2016

-Jeffrey Giles, Assistant Varsity Softball Coach - Effective immediately

-Carl Goshorn - Assistant Varsity Baseball Coach - Effective immediately

Childrearing Leaves of Absence

The Board approved the following childrearing leaves of absences:

-Anna Kate McCarney - Health/PE - BSHS - From approximately 11/14/16 - end of the 2016-2017 school year

-Alex B. Weigle - YBMS - Special Education Teacher - From approximately 8/29/16 - 10/24/16

-Jessica B. Petronis - District-Wide, School Psychologist - From approximately 11/1/16 - 1/23/17

Classified

Resignation

The Board accepted the resignation of Terry Walck, part-time crossing guard, effective 5/5/16.

Transfer

The Board approved the voluntary transfer of Lisa Reis-Thompson from the position of full-time library aide (BSHS/YBMS), to the position of full-time switchboard/receptionist at YBMS - 209 days/yr., 7.5 hrs/day, Rate: \$14.00/hr.

The motion passed unanimously.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS & INFORMATION ITEMS

Mr. Berk announced that the Board will hold a retreat on August 20th.

FOR THE RECORD

Mr. Berk announced that the Board will go into Executive Session, following the adjournment of the regular meeting for discussion purposes only of the following matters: Personnel, Labor Relations and a student matter.

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mr. Varner, to adjourn the meeting at 7:46 p.m. **The motion passed unanimously**

Respectfully Submitted,

Matthew Ulmer
Board Secretary